Single-use Plastic Evaluation Form										
			Solutions							
Item / Packaging		Evaluate	Innovate	Eliminate	Circulate	Replace	Reduce	Prioritise		Actions
Name of item (amend as necessary)	Is it an item or packaging?	Why do you stock this item?	Is there an operational process that could replace the need for this item?	Can it be eliminated?	Is there a reusable alternative? E.g. refill / return	If single-use is only option is there an alternative / replacement? item to plastic?	If not eliminated, can operational practices be changed so that less is used?	Is this a high/ medium / Iow volume product?	What is the solution / solutions?	Actions required
1. Bottled water	Packaging	to provide guests with drinking water	Could communicate that tap water is safe / provide filtered water stations for refills	Yes	Yes glass bottles / reusable bottles			High	Switch to reusable	Investigate solutions - consult networks e.g. Hotel Association
2. Single-use plastic cups										
3. Single-use plastic straws										
4. Single-use plastic drink stirrers										
5. Single-use plastic cutlery										
6. Single-use plastic plates										
7. Single-use plastic bowls										
8. Glasses wrapped in plastic										
9. Fruit wrapped in plastic										
10. Single portion plastic packaging e.g. butter, marmalade, tomato ketchup										
11. Plastic bags										
<ol> <li>Plastic packaging e.g. around spa items such as lippers/towels packaging around gifts in souvenir shops</li> </ol>										
13. Pens										
14. Cleaning products (small bottles)										
15. Plastic key cards										
16. Laundry bags in room										
17. Bin liners in bathrooms										
18. Bin liners in bedrooms										
19. Single use toiletries										
20. Shower caps										
21. Hygiene ribbons around toilet										
22. Plastic toothbrush										

Name of item (amend as necessary)	ls it an item or packaging?	Why do you stock this item?	Is there an operational process that could replace the need for this item?	Can it be eliminated?	ls there a reusable alternative? E.g. refill / return	If single-use is only option is there an alternative / replacement? item to plastic?	If not eliminated, can operational practices be changed so that less is used?	Is this a high/ medium / Iow volume product?	What is the solution / solutions?	Actions required
23. Cleaning products (small bottles)										
24. Plastic clothes hangers										
25. Plastic drink coasters										
26. Single snacks wrapped in plastic										
27. Single-use garden plastic waste bags										