| Single-use Plastic Evaluation Form |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Solutions |  |  |  |  | Prioritise |  |  |
| Item / Packaging |  | Evaluate | Innovate | Eliminate | Circulate | Replace | Reduce |  |  | Actions |
| Name of item (amend as necessary) | Is it an item or packaging? | Why do you stock this item? | Is there an operational process that could replace the need for this item? | Can it be eliminated? | Is there a reusable alternative? E.g. refill / return | If single-use is only option is there an alternative / replacement? item to plastic? | If not eliminated, can operational practices be changed so that less is used? | Is this a high/ medium / low volume product? | What is the solution / solutions? | Actions required |
| 1. Bottled water | Packaging | to provide guests with drinking water | Could communicate that tap water is safe / provide filtered water stations for refills | Yes | Yes glass bottles / reusable bottles |  |  | High | Switch to reusable | Investigate solutions consult networks e.g. Hotel Association |
| 2. Single-use plastic cups |  |  |  |  |  |  |  |  |  |  |
| 3. Single-use plastic straws |  |  |  |  |  |  |  |  |  |  |
| 4. Single-use plastic drink stirrers |  |  |  |  |  |  |  |  |  |  |
| 5. Single-use plastic cutlery |  |  |  |  |  |  |  |  |  |  |
| 6. Single-use plastic plates |  |  |  |  |  |  |  |  |  |  |
| 7. Single-use plastic bowls |  |  |  |  |  |  |  |  |  |  |
| 8. Glasses wrapped in plastic |  |  |  |  |  |  |  |  |  |  |
| 9. Fruit wrapped in plastic |  |  |  |  |  |  |  |  |  |  |
| 10. Single portion plastic packaging e.g. butter, marmalade, tomato ketchup |  |  |  |  |  |  |  |  |  |  |
| 11. Plastic bags |  |  |  |  |  |  |  |  |  |  |
| 12. Plastic packaging e.g. around spa items such as lippers/towels packaging around gifts in souvenir shops |  |  |  |  |  |  |  |  |  |  |
| 13. Pens |  |  |  |  |  |  |  |  |  |  |
| 14. Cleaning products (small bottles) |  |  |  |  |  |  |  |  |  |  |
| 15. Plastic key cards |  |  |  |  |  |  |  |  |  |  |
| 16. Laundry bags in room |  |  |  |  |  |  |  |  |  |  |
| 17. Bin liners in bathrooms |  |  |  |  |  |  |  |  |  |  |
| 18. Bin liners in bedrooms |  |  |  |  |  |  |  |  |  |  |
| 19. Single use toiletries |  |  |  |  |  |  |  |  |  |  |
| 20. Shower caps |  |  |  |  |  |  |  |  |  |  |
| 21. Hygiene ribbons around toilet |  |  |  |  |  |  |  |  |  |  |
| 22. Plastic toothbrush |  |  |  |  |  |  |  |  |  |  |


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| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 23. Cleaning products (small bottles) |  |  |  |  |  |  |  |  |  |  |
| 24. Plastic clothes hangers |  |  |  |  |  |  |  |  |  |  |
| 25. Plastic drink coasters |  |  |  |  |  |  |  |  |  |  |
| 26. Single snacks wrapped in plastic |  |  |  |  |  |  |  |  |  |  |
| 27. Single-use garden plastic waste bags |  |  |  |  |  |  |  |  |  |  |

